

## Codicils I, II and III are parts of this will

A codicil is a document (a testamentary instrument) that amends, rather than replaces, a previously executed will. Amendments made by a codicil may add or revoke small provisions (e.g. changing executors), or may completely change the majority, or all, of the gifts under the will.

### Codicil I List of all my Property/Assets

Note: The Codicils are part of your Will. Since the Codicils are likely to change over time the Codicil which has the latest date and which is attached to this Will, forms part of the Will and revokes all former Codicils made by you. Therefore the dates on the Codicil may not necessarily correspond with the date on the Will. Please ensure that you sign your latest Codicils and date it.

(Here make a list of all your property including: cash, bank accounts (local and foreign), off shore accounts, life assurances, real estate, jewellery (kept for the purpose of investment), shares/stocks, lockers and others)

Name of Property/estate	Location	Comments

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Codicil II List of Debts and Property of other to whom I have to pay/Return

(Here list all your debts and property you have of other people)

Name of Property owed	Amount/Property owed	Comments

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Codicil III List of Debts and Property that belong to me and I have to collect

(Here list the people who owe you and the property that others are keeping for you)

Name of person who owes	Amount/Property owed to me	Comments

Signature \_\_\_\_\_ Date \_\_\_\_\_



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# GUIDELINES TO MAKING A WILL

For more information please contact us at;  
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## A sample will

This is the last Will and Testament of (name) \_\_\_\_\_

Currently residing at (full address) \_\_\_\_\_

Made on (date) \_\_\_\_\_

1. I hereby revoke all my former Wills, Codicils and Testaments made by me and declare this to my last Will.

2. I testify that I am an adult female/male of sound mind and holder of national identity card (ID. Number) \_\_\_\_\_

3. I hereby declare this to be my last and final will.

4. I appoint (name) \_\_\_\_\_

Currently residing at (full address and name) \_\_\_\_\_

to be the joint executors and trustees of this my last will and testament but if anyone or more of the above named persons should refuse to act, die before me, or die before the trusts hereof have been fully performed, then I appoint (name) \_\_\_\_\_

Currently residing at (full address) \_\_\_\_\_

to be the executor of my Will and Testament in the place and instead of anyone or more of the above named persons, and the expression "my Trustee", used throughout include the trustee for the time being, whether original or substitutional.

5. I direct the administrator to pay my just debts (as listed in Codicil II), funeral and other testamentary expenses, all succession duties, inheritance and death taxes, and all expenses necessarily incidental thereto, to be paid and satisfied by my Trustees as soon as is convenient after my death; to collect all my debts and outstanding

6. I give, devise and bequeath all my real and personal property of every nature and kind to the following: (List) All my property as listed here, to the following:  
Examples of properties to be distributed;  
a. Land parcel Ruiru/Block I8/9999 to \_\_\_\_\_ (Name) \_\_\_\_\_  
b. Unsurveyed plot at Kayole share No.XYZ to \_\_\_\_\_ (Name) \_\_\_\_\_  
c. Shares in Kenya Airways to \_\_\_\_\_ (Name) \_\_\_\_\_  
d. Motor vehicle registration No. KKD 100 to \_\_\_\_\_ (Name) \_\_\_\_\_  
e. All my clothes, jewellery, ornaments to \_\_\_\_\_ (Name) \_\_\_\_\_

7. I give the following properties to the following dependants  
1. My wife/wives/husband: (Name(s) \_\_\_\_\_  
2. My father (name) \_\_\_\_\_  
3. My mother (name) \_\_\_\_\_  
4. My son (s) (name) \_\_\_\_\_ List them \_\_\_\_\_  
5. My daughter(s)(name) \_\_\_\_\_ List them \_\_\_\_\_

8. I nominate, constitute and appoint \_\_\_\_\_ (name) \_\_\_\_\_  
Currently residing at (place) \_\_\_\_\_  
to be the guardian of my minor children. I direct the guardian of my minor children to raise them as Christians/Muslims according to the rules, customs, and teachings of the Bible/Islam.

9. In the event that any of my heirs should predecease me, then my estate should be divided among my remaining heirs according to (7) above.

10. It is my most earnest request to all my heirs that if any differences of opinion should arise between them as regards any of my assets whatsoever or as the ownership, character, value or otherwise, of the same or as to the meaning or true interpretation of anything contained in my Will, or Codicils, thereto, they shall settle is amongst themselves first, if not, the Trustees before resort to court.

In witness, whereof I, the said \_\_\_\_\_ (your name) \_\_\_\_\_

have signed my name on this \_\_\_\_\_ (date) \_\_\_\_\_

Signed by the said \_\_\_\_\_

Signed by the Testator and published and declared as his/her last Will and Testament, in the presence of us both present together and in his presence and in the presence of each other have hereunto subscribed our names as witnesses. (The witness can be the same person as the Executor/Trustee.)

Signature of Witness (1) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of Witness (2) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_